



Leaf Hotel Dover

The Perfect Solution for Meetings and Conferences

The Leaf Hotel Dover is a 4-star hotel and prides itself on catering for all your requirements and expectations with our flexible conference and banqueting packages.

When choosing this Hotel, you can be sure that you will receive the highest standard of service and the best value for money without compromise.

The Leaf Hotel Dover offers a professional service, comfortable accommodation, excellent cuisine, attention to detail and a perfect ambience for conference and banqueting.

Our excellent meeting facilities are detailed in the enclosed pack and with the capacity to cater for up to 350 delegates, we are certain there will be a solution for you.

All our conference rooms are equipped with free WiFi, a conference convenience box, mints, conference pads and pens and jugs of iced water as standard. We also have a full range of conference equipment available to hire.

A wide selection of banqueting menus is available to suit all budgets or alternatively our Chef is more than happy for you to design your own menu which he will price individually.

Whilst this pack will provide you with all the necessary information to assist in the organization of your Conference or Banquet, we recommend that you contact a member of our Events Team to discuss your individual requirements and to arrange a visit to the Hotel.

We look forward to welcoming you to the Leaf Hotel Dover.

Regards,

Leaf Hotel Dover Events Team
01304 872843 or email events@leafhoteldover.co.uk



The Grand Marquee

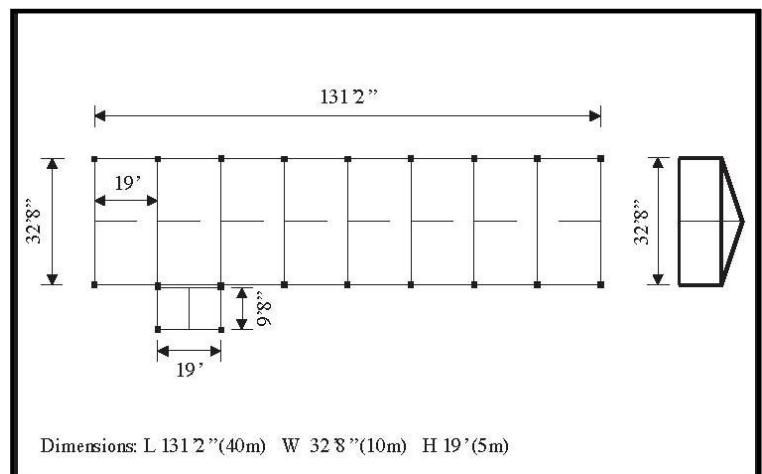
Ideal for larger Meetings, Conferences, Exhibitions & Special Events....



- ✓ Accommodates up to 400 delegates
- ✓ Easy access to and from the main Hotel
- ✓ Private bar
- ✓ Internal heating system
- ✓ Integrated PA/Sound system
- ✓ Natural daylight

Accommodates up to:

Theatre Style:	400 people
Banquet only:	300 people
Banquet with disco:	250 people





The Channel Suite

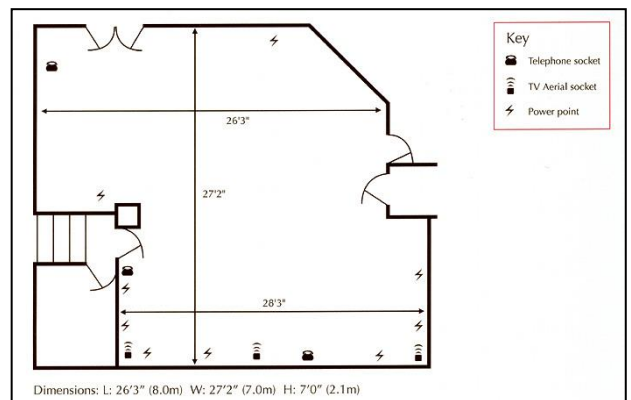
Make your meeting a successful one in our newly refurbished Channel Suite.



- ✓ **Ground Floor**
- ✓ **Easy access to and from Hotel Reception**
- ✓ **Air Conditioned**
- ✓ **Direct access to Restaurant**
- ✓ **Natural Daylight**
- ✓ **Floor area: 56 sqm**
- ✓ **Free Wifi**
- ✓ **Accommodates 60 people**

Accommodates up to:

Theatre Style:	50 people
U-Shape:	24 people
Boardroom:	22 people
Classroom:	25 people
Banquet:	48 people



The Harbour Suite

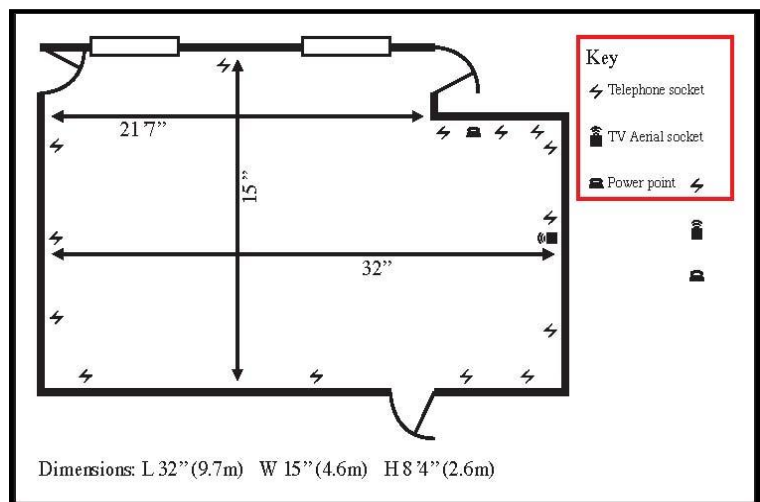
For a small meeting, celebration or occasion the Harbour Suite is the best choice.



- ✓ **Ground Floor**
- ✓ **Air-conditioned**
- ✓ **Accommodates 30 people**
- ✓ **Natural Day Light**
- ✓ **Free WiFi**
- ✓ **Floor Area: 44 m²**

Accommodates up to:

Theatre Style: 30 people
U- Shape: 14 people
Boardroom: 16 people
Banquet: 24 people



The Olive Tree Restaurant



- ✓ **Guests Numbers: 40 – 100 guests**
- ✓ **International Cuisine**
- ✓ **With Disco/Band: up to 72 guests**
- ✓ **Dance Floor – Free of Charge**
- ✓ **Ground Floor**
- ✓ **Air-conditioned**
- ✓ **Natural Day Light**
- ✓ **Piped Music**
- ✓ **Free wifi**

The Leaf Hotel Dover does not allow any beverages or food to be brought into the premises.

The Octagon Bar

Often used for informal meetings, gatherings, receptions and special occasions.



- ✓ Ground Floor
- ✓ Air Conditioned
- ✓ Floor Area: 92 sqm
- ✓ Natural Daylight
- ✓ Free WiFi

Accommodates up to:

Boardroom Style: 16 people
U-Shape: 25 people
Receptions: 75-100 people



Conference Delegate Rates

Day Delegate Rate £30.00 per person

Rate includes the following:

Conference Room Hire
Conference Convenience Box
Conference Pads & Pens
Mints
Equipment Hire (excluding LCD Projector)
Iced Water

Tea, Coffee and Danish Pastries on arrival
Mid-morning Tea, Coffee and Cookies
2 Course Conference Buffet Lunch
Mid-afternoon Tea, Coffee and Cookies

24 Hour Delegate Rate £119.00 per person

Rate includes the following:

Conference Room Hire
Conference Convenience Box
Conference Pads & Pens
Mints
Equipment Hire (excluding LCD Projector)
Iced Water

Tea, Coffee and Danish Pastries on arrival
Mid-morning Tea, Coffee and Cookies
2 Course Conference Buffet Lunch
Mid-afternoon Tea, Coffee and Cookies
3 Course Evening Meal in our Bleriots Restaurant
Sole use accommodation in en-suite double room.
Buffet Breakfast

Day Delegate and 24 Hour Delegate Rates: Minimum numbers 10 (unless specified)

Room Name	Room Hire Rates <i>Full Day- 8.30am – 5.30pm</i> <i>Part Day- up to 4.5 hours</i> <i>Evening – After 6pm</i>	Capacity
Grand Marquee	Full Day - £600.00 Part Day - £300.00 Evening - £300.00 Wedding Hire - £1500	Theatre Style - 400 Banquet Style With Disco - 250 Without Disco - 300
Channel Suite	Full Day - £140.00 Part Day - £90.00 Evening - £70.00	Theatre Style - 50 U-Shape - 24 Boardroom - 22 Classroom - 25 Banquet - 48
Harbour Suite	Full Day - £140.00 Part Day - £90.00 Evening - £70.00	Theatre Style - 30 U-Shape - 14 Boardroom - 16 Classroom - 15 Banquet - 24
The Olive Tree Restaurant	Full Day /Evening - £300.00 Part Day - £150.00	Banquet With Disco - 72 Without Disco - 80 Theatre Style - 80/90
The Octagon Bar	Full Day - £99.00 Part Day - £65.00	Boardroom - 16 U-Shape - 25 Receptions - 75-100
Syndicate Rooms	Available on request	4-5 pax maximum



Equipment Rates - Hire Only

LCD Projector	-	£25.00
Plasma Screen TV and VCR/ DVD	-	£50.00
Laptop Computer	-	£25.00
OHP	-	£25.00
Flipchart	-	£ 7.50
Screen	-	£ 5.00
Photocopying per sheet	-	£0.10
Colour Photocopying per sheet	-	£0.20

Conference Refreshments Charges:

Tea Coffee only	-	£1.95 per person per serving
Tea, Coffee & Biscuits	-	£2.25 per person per serving
Tea, Coffee & Cookies	-	£2.50 per person per serving
Tea, Coffee & Danish Pastries	-	£2.75 per person per serving
Bottled Water – Still & Sparkling	-	Large £2.95 / Small £1.95 per Bottle
Orange Juice	-	£7.99 per Jug
Apple Juice	-	£7.99 per Jug
Crisps & Nuts	-	£2.20 per portion

The Hotel has a wide variety of menus and is able to cater for all dietary requirements, please advise and a menu will be provided specifically for you.

For more information please call 01304 872841 or email events@leafhoteldover.co.uk



Conference Menus

Menu 1

Garden green salad

Julienne carrot salad with cheddar cheese & raisins
Chicken Hawaiian salad with pineapple

Honey roast Ham, plum tomato & grain mustard in multi seed
bloomer bread

Roast chicken with mayonnaise & rocket leaves in malted grain
baps

Egg mayo, spring onion & cherry tomato with mustard in toasted
baps

Mature cheddar & pickle with red onion in white bloomer bread

Selection of Crisps and Nachos

£8.95 per person

*'Before ordering, speak to our staff if you have a Food Allergy or
Intolerance'*

Menu 2

Honey roast Ham, plum tomato & grain mustard in multi seed
bloomer bread

Tuna with lemon mayonnaise & cucumber in malted grain baps

Egg mayo, spring onion & cherry tomato with mustard in toasted
baps

Mature cheddar & pickle with red onion in white bloomer bread

Crispy chicken brochettes with basil & lime

Potato skins with Cumberland sausage, red onion & cheddar cheese

Seasoned Fries

Pizza fingers with homemade tomato & basil sauce with mozzarella

Selection of dips & sauces

£10.95 per person

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Intolerance'*

Menu 3

Southern fried chicken, lettuce & tomato with mayo in multi seed
bloomer bread

Cocktail prawns with lemon mayonnaise in malted grain baps

Egg mayo, spring onion & cherry tomato with mustard in toasted
baps

Mature cheddar & pickle with red onion in white bloomer bread

Grilled chicken & pepper skewers

Home made meat balls in spiced tomato salsa

Tuna & potato cakes with leeks & lemon

Vegetable fajitas

Selection of dips & sauces

Cut fresh fruits in orange & vanilla syrup

Rhubarb & strawberry cake
Whipped double cream

£12.95 per person

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Intolerance'*

Menu 4

Asian Selection

Salads

Melon & pineapple salad with honey, sesame seeds & coriander

Chinese styled pickled cabbage with crushed chilli & peanut

Cucumber, tomato & pepper salad with tamarind chutney

Fried egg salad with sweet chilli & spring onion

Crispy fried chicken in ginger sauce Thai style

Sheek kebab in pitta bread with mint chutney

Srilankan styled spicy tuna cakes with curry leaf

Old Delhi styled Aubergine & potato fritters

Selection of dips & sauces

£10.95 per person.

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Intolerance'*



Conference Lunch Menu

2 course £12.95 p/p
3 courses £14.95 p/p

Starters

Home made tomato soup with chick peas

Atlantic prawns' salad with herbed mayonnaise, mango salsa and Roquette salad

Chicken liver pate with red currant jelly, mixed baby leaves & toasted olive loaf

Main course

Pork medallions with herb crust, Red wine sauce with juniper berries, Seasonal vegetables & sauté potatoes

Pan fried hake filled with Ratatouille, served with parsley potatoes & Dill cream sauce

Tagliatelle in mushroom sauce with baby mix leaves, garlic & herb slice

Desserts

Cut fresh fruits in orange syrup served with whipped cream

Apple & cinnamon tart with vanilla bean ice cream

Lemon panacotta with raspberry coulis

'Before ordering, speak to our staff if you have a Food Allergy or Intolerance'